

DIGITAL FLUENCY COACH

Expression of Interest

INTERESTED IN HELPING LEARNERS BECOME DIGITALLY FLUENT?

Success now requires an ability to use digital technologies to learn, explore and create. Become an eCampusOntario Digital Fluency Coach and support your learners. If this is an opportunity that fits your interest in mentoring learners and advancing digital skills, please take a minute to read through the requirements and complete the application to be considered for the role as a Digital Fluency Coach.

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WHY BECOME A DIGITAL FLUENCY COACH

Are you a faculty or academic student support staff member passionate about improving your learners' digital fluency skills? Look no further! eCampusOntario in collaboration with Contact North has designed an asynchronous Digital Fluency Accelerator Micro-credential to elevate the digital skills of postsecondary online and hybrid learners. Learners who complete the program will have the ability to adopt and implement the digital fluency competencies essential for effective engagement in online and hybrid learning environments.

WHAT WILL THIS MICRO-CREDENTIAL INCLUDE

The Digital Fluency Accelerator micro-credential will explore digital tools and technologies and transfer the necessary skills for effective online learning, such as digital file management, digital design creation, safe digital communication and digital research navigation.

THE RESPONSIBILITIES OF A DIGITAL FLUENCY COACH

As a Digital Fluency Coach, you will be responsible for enrolling, engaging, grading, and supporting your learners through their digital fluency journey. More specifically, you will be responsible for:

- Participating in the Digital Fluency Coach onboarding process
- Enrolling 20 learners (minimum)
- Evaluating competency-based authentic assessments for your learners
- Reporting program completion for digital badging of 20 learners (minimum)
- Completing a post-survey on the effectiveness of this micro-credential

TIMELINES

DIGITAL FLUENCY COACH APPLICATION, MICRO-CREDENTIAL FACILITATION AND STIPEND AWARD TIMELINE	
July 22nd	Coach Application Acceptance Opens
August 21st	Coach Application Acceptance Closes
August 22nd-24th	Coach Application Approval Process
August 25th	Coach Notified of Acceptance
August 28th and 30th	Coach Onboarding Sessions
September 18th and 20th	Coach Question and Answer Sessions
September 25th	Micro-credential Launch
September 25th	eCampusOntario Coach Virtual Support Schedule Deployed
September 25th – December 8th	Learners Progress Through and Complete the Micro-credential
December 8th	Coach Submits Post-survey on Effectiveness and Final Reporting of Digital Credentials
December 11th -14th	Analysis of Post-survey
December 18th	Digital Fluency Coach Stipend Recipients Notified
January 12th 2024	Stipend Awarded

TECHNICAL REQUIREMENTS

As a Digital Fluency Coach, you will ensure reliable access to:

- A stable internet connection
- Email
- Your institution’s learning management system (LMS)
 - For the upload of a Common Cartridge from eCampusOntario’s Open Library
 - For the evaluation of competency-based authentic assessments

ELIGIBILITY REQUIREMENTS

- Employed within an educational department as faculty (including contract faculty) or as an academic student support staff member at an Ontario publicly-assisted Indigenous Institute, college or university
- Ability to enroll a minimum of 20 learners
- Capacity to evaluate competency-based authentic assessments
- Commitment to the completion of the post-survey and the final reporting of 20 digital credentials at a minimum
- Ability to fulfill application process requirements
 - No late submissions will be accepted
 - Digital Fluency Coach application must be completed in full

STIPEND

Digital Fluency Coaches are eligible for a stipend after completing the following:

- Participated in the Digital Fluency Coach onboarding process
- Enrolled a minimum of 20 learners
- Evaluated competency-based authentic assessments
- Reported digital badging of 20 learners (minimum)
- The completion of a post-survey on the effectiveness of this micro-credential

Coaches will be awarded a stipend of \$500 after reporting a minimum of 20 digital credentialled learners and the completion of the post-survey. However, a bonus stipend of \$300 will be awarded to Coaches who report 70 or more digitally credentialled learners in addition to the completion of the post-survey.

POTENTIAL STIPEND		
# of Digitally Credentialled Learners	Post-Survey	Stipend Award
Minimum of 20 learners	Completed	\$500.00
70 or more learners	Completed	Base \$500.00 + Bonus \$300.00 = \$800.00

Faculty and academic student support staff members interested in becoming a Digital Fluency Coach must submit their complete application by August 21st, 2023. Where the number of qualified applicants exceeds the limited number stipends within a fiscal year, Digital Fluency Coaches will be accepted into the program on a first-come-first-served basis.

