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Ontario Extend Digital Literacy Fellowship Expression of Interest

Ontario Extend

The [Ontario Extend Program](#) is a bilingual micro-credentialed professional learning program designed for educators in a digital age. Through six modules, participants hone the skills and attributes that boost confidence to teach in a technology-enabled environment now and in the future. Extend is grounded in the belief that digital fluency is a process, not a product, and that learning to teach effectively with technology requires an experiential learning approach. The program takes on average 35 hours to complete in the Extend Brightspace LMS and is designed to complement existing teaching and learning programming at Ontario's institutions.

Opportunity

Do you support your colleagues with the discovering and experimentation of new digital learning tools? Are you seeking a meaningful opportunity to demonstrate your high-performance online teaching and mentorship practice?

The Ontario Extend (OE) team is accepting expressions of interest for 10 OE Digital Literacy Fellows from 10 of Ontario's publicly funded post-secondary institutions to deliver the Extend Program to two small cohorts of participants in August and November 2023, with a broader preparation and debrief commitment from June 26-November 24, 2023. This is a financially incentivized professional learning sprint for both fellows and participants to be facilitated online. Fellows or institutions on behalf of fellows will receive a stipend of \$15,000 for participation in the entire fellowship opportunity. eCampusOntario acknowledges work arrangements which are flexible and encourages applications from those who are interested in complimenting their existing work schedules and obligations. Evening work is to be expected.

OE Digital Literacy Fellows are likely to hold positions as instructors, researchers, instructional designers, educational technologists, librarians, or other professionals working for, or in support of, a Teaching and Learning Centre. Indigenous and Francophone educators are encouraged to apply and shape the future of the Extend program.

Contribution Timeline and Description

OE Digital Literacy Fellows will provide the following fully remote contribution support during the designated project period timeframe:

- **Mid June:** Confirmation of acceptance as an OE Fellow
- **Mid June - Mid July:** Complete Ontario Extend Program
- **Late July:** Participate in Fellowship onboarding
- **July 31 - August 18:** Deliver Extend program to 20 participants with synchronous check-ins on Tuesdays (6-8pm) Wednesdays (12-2pm) Thursdays (6-8pm)
- **Late August:** Debrief OE Sprint 1
- **September:** Facilitation and course improvements
- **October 30- November 17:** deliver Extend program to 20 participants with synchronous check-ins on Tuesdays (6-8pm) Wednesdays (12-2pm) Thursdays (6-8pm)
- **Late November:** Debrief OE Sprint 2
- **November 24:** Project period ends

How to Get Involved

eCampusOntario encourages interested fellows to express their interest for the committee's consideration by submitting:

Expression of interest to include the following: (400 words max)

1. Identify your rationale for participating.
2. Describe your skills, experience, and qualifications.
3. Outline your knowledge of and/or experience with the Ontario Extend Program.
4. Indicate your workshop design, development, and delivery experience.
5. Confirm your capacity and opportunity to facilitate the Ontario Extend sprints for educators during the 3-week periods in the timeframe specified above.

The 5 criteria above will be used to evaluate candidates and is expanded on below in Appendix A.

6. Include a PDF of your resume/CV

Note: please ensure that in advance of submitting an expression of interest that you have obtained your immediate supervisors support, as a representative of your institution's teaching and learning centre, as we will require evidence of this support upon your acceptance of an offer to participate.

Eligibility

- Employed as a faculty member (including sessional or contract) or staff member at an Ontario publicly-assisted college or university, commencing day of participation.
- Possess subject matter expertise as an instructional designer, educational technologist, librarian, or other professional working for, or in support of, a Teaching and Learning Centre.

- Have the capacity and opportunity to deliver and facilitate on the aforementioned timeline, including facilitating online evening sessions in August and November.

Technical Requirements

As an OE Digital Literacy Fellow you have reliable access to:

- a computer with a microphone and webcam
- high-speed internet connection
- professional/personal Google account
- professional/personal Microsoft Teams account
- institutional access to Zoom, Webex, or Microsoft Teams etc., to facilitate a virtual workshop

Participation

As an OE Digital Literacy Fellow you will:

- Agree to the expectations set forth in the contribution timeline and description.
- Meet the eligibility criteria.
- Meet the technical requirements for participation.
- Adhere to the [eCampusOntario Code of Conduct](#) during the training and sprint program.
- Adhere to accessibility requirements in content creation (WCAG 2.0 AA).
- Demonstrate a commitment to complete all six Ontario Extend Empowered Educator modules prior to the first Sprint launch on July 31st
- Provide consent through an eCampusOntario provided media release to be profiled as an OE Fellow on the eCampusOntario website/social media channels.

Expression of Interest Instructions

Submit an expression of interest and resume/CV (PDF) by email to extend@ecampusontario.ca by **11:59pm on June 4, 2023**. Please address to the attention of Simon Moll, Digital Learning Associate, Ontario Extend. Please include your name, email, institution, and mailing address in your application. Successful OE Fellows will be notified by mid-June.

Equity, Decolonization, Diversity, and Inclusion Statement

The current social context informs our work. This includes the imperative to join the fight against anti-Black racism and anti-BIPOC racism, and to support Equity, Decolonization, Diversity, and Inclusion in everything we do. We will seize this moment to rebuild and support an environment that prioritizes inclusion, representation, and voice.

Accessibility Statement

In accordance with the Accessibility for Ontarians with Disabilities Act (AODA), eCampusOntario is committed to accommodating applicants with disabilities throughout the talent acquisition process. If you require any accommodations at any point during the talent acquisition process, please contact talent@ecampusontario.ca

APPENDIX A

Evaluation Criteria
1. Identify your rationale for participating.
2. Describe your skills, experience, and qualifications.
3. Outline your knowledge of and/or experience with the Ontario Extend Program.
4. Demonstrate experience in workshop design, development, and delivery experience.
5. Confirm your capacity and opportunity to facilitate both Ontario Extend sprints during the 3-week periods (Aug/Nov) and the other contribution and timeline description commitments.
Evaluation Scoring
0 = Absent or unclear 1 = Does not meet expectations 2 = Needs Improvement 3 = Meets expectations 4 = Exceeds expectations
Evaluation Notes
Each criterion will be evaluated on a scale of 0-4, with 4 being the highest score. The total score will be calculated by adding the scores from each criterion. Applicants must receive a minimum score of 15 to be considered for the fellowship program.