



Power Platform Developer

Full time, Temporary (April 2023 to March 2024)

eCampusOntario

eCampusOntario is a provincially funded non-profit organization that leads a consortium of the province's 53 publicly funded colleges, universities and indigenous institutes to develop and test online learning tools to advance the use of education technology and digital learning environments. Officially registered as the Ontario Online Learning Consortium (OOLC) and referred to as eCampusOntario we:

- Support the development and delivery of quality online learning experiences across all of Ontario.
- Lead in research, development and sharing of exemplary practices in online and other forms of technology-enabled learning.
- Support member institutions in fostering innovation, collaboration, and excellence on behalf of Ontario students, faculty, and stakeholders.
- Contribute to the evolution of teaching and learning by responding to emerging technology and the development of state-of-the art online learning.

Power Platform Developer

Position Summary

The Power Platform Developer will report to the Manager, Information Technology Services and support the planning, development, implementation, and monitoring of Power Platform Solutions, as well as business process automations throughout the enterprise.

The Power Platform Developer will help improve business process efficiency within the organization, including the design and implementation of automation solutions, creating custom connections between platforms, creating internal Power Apps, and developing reports for Finance and Information Technology Services. The incumbent will also create and maintain documentation on Power Platform solutions.

The successful candidate will have strong Power Platform experience, including Power Automate, Power BI, and Power Apps. In addition, the successful candidate will have a demonstrated track record pertaining to project management in addition to the creation and maintenance of documentation pertaining to developed systems and solutions.

This position is responsible for automating business processes from a technology perspective, creating reports for various business units within the organization, and interconnecting software platforms to automate data gathering and updating of report data.



Accountabilities, Duties and Responsibilities

- Work with the IT and Finance teams to streamline business processes while introducing automation where possible
- Create custom connections to various IT systems and platforms, enabling data gathering in an automated fashion.
- Reporting and data analysis
- Create & maintain Power BI reports / dashboards allowing for real-time insights to inform decision makers and drive budget accountability.
- Requirements & business process design
- Gather, analyze, and communicate requirements and changes to business processes, to ensure stakeholder objectives are aligned.
- Identify opportunities to remove barriers and improve upon eCampusOntario's current practices and processes, while assisting in the development of net-new business and/or IT processes
- Create, manage, and distribute Power BI reports / dashboards.
- Collaborate with the IT, Finance, and other internal business areas and teams.
- Identify, document, report, and communicate process improvements, automation opportunities and any associated risks.
- Monitor and evaluate accuracy of data in Power BI reports / dashboards / automation.
- Use software programs to process data and interpret the results through critical thinking to produce insights that optimize performance.
- Identify problems and shortfalls of existing processes and propose relevant solutions.
- Identify, analyze, and communicate project / business requirements.
- Collaborate with team members, senior management, and business owners to improve automation and business processes.
- Facilitate and contribute to project meetings or presentations.
- Maintain automation integrations and Power BI environments, ensuring continued uptime and connectivity.
- Provide operational support such as liaising with stakeholders and tracking timelines.

Education, Professional Designations and Development

- Undergraduate degree or diploma in business, information technology, data science, software development, or a related field

Experience

- Prior experience as a Power Platform Developer or Technology Analyst is preferred.
- Experience working with Power Platform (Power Automate, Power BI, Power Apps)
- Experience working with other automation technologies.
- Experience with diagramming software (e.g., Microsoft Visio, Creately, Lucid-chart, or draw.io)
- An understanding of business processes and automation



Skills

- Strong understanding of Power Platform and data analysis
- Ability to prioritize multiple and competing tasks to maximize impact and results with limited resources and time.
- Excellent interpersonal and verbal and written communication skills
- Ability to synthesize data to draw conclusions and make recommendations.
- High tolerance for ambiguity while dealing with a multi-stakeholder environment.
- Strong critical thinking, analytical, and problem-solving skills
- Positive impact on organizational culture
- Must be able to debug, fix, and troubleshoot software bugs, either independently, by referencing internal IT Services notes, or in consultation with the IT Services team
- Consult with eCampusOntario stakeholders and the IT Services team to design, prototype, and deploy new software, websites, or platforms.
- Maintain or extend functionality of various platforms, including deployment of system updates and validating websites for functionality after updating.
- Make design decisions based on the requirements gathered for the systems.
- Demonstrated commitment and understanding equity, diversity, decolonization, and inclusion with the ability to communicate and work effectively with diverse peoples.

Application Process

Candidates are invited to email us at talent@ecampusontario.ca (subject **Power Platform Developer**) with a Cover Letter and Resume attached as a **single PDF file**, titled "**Last Name, First Name.pdf**".

The Resume must clearly highlight all relevant education, training and experiences that are applicable to the minimum qualifications for this position and should not be longer than two (2) pages. Please include your salary expectations in your cover letter.

Candidates must be legally entitled to work in Canada.

Offers are conditional upon the successful review of three (3) professional references and a satisfactory background check.

Posting closes on **Monday, April 3, 2023 at 11:59PM EST**. We thank all applicants for their interest, however only those candidates invited to interview will be contacted. Please continue to check our [Jobs & Opportunities](#) for more exciting positions.

Equity, Decolonization, Diversity, and Inclusion Statement

The current social context informs our work. This includes the imperative to join the fight against anti-Black racism and anti-BIPOC racism, and to support Equity, Decolonization, Diversity, and



Inclusion in everything we do. We will seize this moment to rebuild and support an environment that prioritizes inclusion, representation, and voice.

Accessibility Statement

In accordance with the Accessibility for Ontarians with Disabilities Act (AODA), eCampusOntario is committed to accommodating applicants with disabilities throughout the talent acquisition process. If you require any accommodations at any point during the talent acquisition process, please contact talent@ecampusontario.ca

Hybrid Work Model

This position is based out of the eCampusOntario office in downtown Toronto, where our hybrid work model includes both in-person and remote work opportunities.

For more information on eCampusOntario, please visit our website at <https://www.ecampusontario.ca/>