

Requirements for Support for Recent Graduates Projects

- Eligibility: All eCampusOntario member institutions are eligible to apply. All qualified service providers are eligible to apply. An individual with signing authority to bind the member institution/business must sign the Memorandum of Understanding (MOU). A recent graduate is defined as an individual that has graduated within 24 months of the project application date.
- Project Creation: Applicants must submit a project application to exchange@ecampusontario.ca. Applicants confirm that the details they provide within the project creation process are truthful and correct.
- Evaluation of Project Outcomes: Applicants agree to participate fully in any evaluation process regarding the initiative (for example, reporting metrics, interview or exit survey).
- Reporting: Support for Recent Graduates projects must complete a monthly reporting process to submit invoices for payment and record their progress. Reports are completed via pdf form submitted to exchange@ecampusontario.ca, at the end of each month. Timely payment for recent graduates can only be guaranteed for institutions/businesses who complete their reporting on time.
- Licensing and Retention of Final Product: Preference will be given to projects that will result in Open Educational Resources (OERs) that will be shared with eCampusOntario's Open Library. This will enable the final product to be released with the appropriate license which may allow others to freely retain, revise, reuse, remix and redistribute the content.
- Acknowledgement of Provincial Funding: Acknowledge Government of Ontario and eCampusOntario in all communications regarding the project.
- Digital Standards: All applications will prioritize use of tools and technology that are compliant with appropriate standards for openness and interoperability to support adoption and adaptation across multiple platforms that include W3C standards. Applicants will also prioritize use of tools and technology that demonstrate user-centered design; continuous evaluation and improvement; effective use of data; protection of security; and privacy of personal information.
- Accessibility: All content produced under this initiative must be in accessible formats in accordance with the requirements of the [Accessibility for Ontarians with Disabilities Act, 2005 \(Ontario\)](#).
- Adherence to Applicable Laws: All products must be in compliance with all applicable legislation, including the Copyright Act (Canada).
- Records of Expenditures: Agree to maintain appropriate records of expenditures (e.g., records of salaries, expenses, etc.)