

eCampusOntario Ontario Extend Learning Management System License, Hosting and Administration Request for Quotes (RFQ)

Opportunity

eCampusOntario is seeking quotes from qualified vendors to provide licensing and hosting of a Learning Management System (LMS), in addition to the support of an LMS administrator to set-up and configure the learning environment. This work is designed to support the province-wide scaling of the [Ontario Extend Program](#) designed by eCampusOntario (eCO).

The Ontario Extend (OE) Program is a foundational professional learning program designed for Ontario post-secondary educators in a digital age. Through six modules, educators hone the skills and attributes that boost confidence to teach in a technology-enabled environment now and in the future. The program encourages educators to think differently about their pedagogical approaches and practices through a learning journey focused on a combination of foundational upskilling and reskilling.

Service Description

The successful vendor will provide the following support and services:

LMS Requirements and Specifications

- Hosting: six unique courses
- Licensing: up to 1000 users to access LMS and up to 10 administrators/facilitators.

LMS Administrator (Personnel)

- Conduct a review of existing as-is Ontario Extend Program components to identify plan for the set-up and configuration of content and technical modifications required for scaled roll out.
- Complete set-up and configuration of English content.
- Provide training for up to 10 individuals.
- Prepare a common-cartridge export file of LMS content for re-use.
- Ensure on-going consultations with eCampusOntario throughout delivery period of project.



372 Bay St. 14th Floor
Toronto, ON, M5H 2W9
ecampusontario.ca

Timeline

Mar 8, 4:00 PM EST: RFQ response submitted to procurement@ecampusontario.ca

Mar 18-26: Successful vendor notified and contract awarded

Mar 29-Jun 11: Content configuration and set-up

Apr 1-Feb 28: Term of licensing and hosting

Jun 2021-Feb 2022: Delivery period

Application

Vendors should submit a written response to this request for quote. Applications must include the following information organized in the following order:

1. Proposed project plan
2. Demonstrated experience of LMS administrator to include:
 - a. Expertise in instructional design
 - b. Expertise in complying with AODA accessibility requirements
 - c. Expertise in servicing Ontario post-secondary institutions
3. Attestation that technology is compliant with appropriate standards for interoperability
4. Agreement to engage in on-going consultations with eCampusOntario for feedback and support
5. Detailed project costs



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Evaluation Criteria

Quote will be evaluated based on the following criteria:

1. Proposed method and project plan are feasible and appropriate within the timeframe provided. All elements of the service description are covered.
2. Expertise in the three areas identified above in #2 a, b and c.
3. Attestation of interoperability.
4. Agreement to engage in on-going consultations with eCampusOntario for feedback and support.
5. Detailed quote for all related costs, including a breakdown of support and services with targeted budgets for: project management, technical infrastructure, on-boarding support, etc. all provided in Canadian dollars. Quote for technology platform must be presented as a bulk cost not a per user cost.

Please note:

- All applicants must provide one point of contact for contract and payment.
- The award of this RFQ is subject to approved funding from the Province.

Please submit your application as one PDF file to procurement@ecampusontario.ca by **March 8, 2021 at 4:00PM Eastern.**