

Digital Program Lead

Position Summary

Reporting to the Chief Technology Officer, this position leads the educational technology sandbox pilots for eCampusOntario. This person supports community building and information gathering to determine technologies suitable for the sandbox and identify opportunities for collaboration.

This team member will be responsible to review, publicize, and widely share publications related to technologies in the sandbox.

The role requires a proactive, energetic, detail-oriented technical team member to work with the community and vendors to troubleshoot issues in relation to the sandbox technologies.

The successful candidate will be continually curious about the changing technology application in PSE.

Duties and Responsibilities

- Work with the CTO to develop EOs and participate in the development and evaluation of RFQs, and other operational documents for sandbox technologies
- Liaise between select vendors and institutions to organize integration, training, onboarding, and continued support of sandbox technologies
- Develop and lead community-building spaces for the sharing of lessons and practices around the sandbox, such as Slack channels or Community Calls
- Work with CTO to develop evaluation and report methodologies; support institutions in evaluating and reporting on the usability and impact of sandbox technologies
- Through formal and informal means, track weak signals in the sector to determine technologies suitable for sandbox technologies
- Work with Communications team to publicize external announcements and share impact of sandbox activities
- Review, publicize, and widely share publications related to the sandbox program, such as case books or technology reviews and evaluations completed by participating institutions.
- Based on sandbox evaluations, provide input on next steps for eCampusOntario support for sandbox technologies
- Other duties as needed

Education:

- Bachelor's degree in related fields such as Educational Technology, Instructional Development or equivalent combination of education and experience.

Skills and Experience

- 3 - 5 years' experience administering educational technologies and learning platforms within a PSE environment.
- Ability to learn, adapt to, and teach others to use new technologies.
- Ability to maintain currency and knowledge in educational technologies and their pedagogical use.
- Excellent communication and online facilitation skills, particularly in instructional and training facilitation settings.
- Highly collaborative team-player with tolerance for ambiguity
- System-thinker with a mind for creating efficiencies and fostering collaboration across schools and organizations.
- Curiosity to pursue weak signals from the environment that could turn out to be important to the future of learning, teaching, and technology.
- Knowledge of agile project management methodologies desirable.

Interested candidates should submit a resume and cover letter that speaks to why they should be considered for the role, no later than **March 5, 2021 to jobs@ecampusontario.ca**