



## **Expression of Interest (EOI) Experiential Learning Development Grants: CAPFO**

### **Opportunity**

eCampusOntario is seeking expressions of interest (EOI) from member institutions to create course-level Experiential Learning opportunities and engage with employers through the CAPFO portal, powered by Riipen.

### **Background**

CAPFO (le consortium d'apprentissage expérientiel francophone de l'Ontario) is an experiential learning initiative offered online to students in Francophone and bilingual post-secondary institutions in Ontario. CAPFO allows students to develop cross-curricular soft skills and employability skills by pairing real business projects with programs and courses taught in Ontario colleges and universities.

The six members of the CAPFO consortium are:

- Glendon College – Affiliated with York
- Collège Boréal
- University of Hearst – Affiliated with Laurentian
- University of Sudbury – Affiliated with Laurentian
- University of Ottawa
- Collège La Cité

Participation in the CAPFO consortium offers Francophone institutions the unique opportunity to connect with French-speaking business and organizations that are offering projects for student completion as part of the experiential learning portion of a course.

eCampusOntario recognizes that the integration of high-quality experiential learning requires time, resources and effort on the part of the institution. This opportunity is offered to CAPFO members to support educators through release time or other means to enable the integration of an experiential learning opportunity into a course.

Successful applicants will:

- Participate in educator training sessions regarding the CAPFO portal, powered by Riipen
- Integrate an experiential learning opportunity into a course for Winter 2021.
- Provide a final report to eCampusOntario following completion of project detailing outcomes, barriers and next steps.

### **Requirements for Submission**

- Use [submission template](#) provided. Do not exceed 2-3 pages.
- EOIs must be submitted by a CAPFO member institution and include the name and contact information of one point of contact.

## Evaluation

Evaluators will score each submission against the following criteria as outlined on the submission template.

- 1. Experiential Learning Description**, including:
  - 1.1. Description of course, program and year of study.
  - 1.2. Description of potential experiential learning opportunity including learning outcomes, assessments and rationale.
  - 1.3. Projected dates for integration of experiential learning opportunity in Winter 2021 course offering.
- 2. Institutional Support and Agreements**
  - 2.1. Applicant has obtained support from Dean or direct supervisor regarding participation. Individual is copied on application submission to confirm support.
  - 2.2. Applicant agrees to participate in Riipen training sessions as provided
  - 2.3. Applicant agrees to provide final report with outcomes under an [open license](#) (for example, CC BY-SA)
- 3. Full Budget Requirement**, including:
  - 3.1. Permitted costs include educator release time, program assistant, teaching assistant
  - 3.2. Max budget per course, based on size of class
    - 3.2.1. Under 30: \$1000
    - 3.2.2. 30-50: \$3000
    - 3.2.3. 50-100: \$5000

## Timeline

- **Thursday September 24, 2020 1:00pm EST:** CAPFO Information Webinar  
- Zoom link here: <https://zoom.us/j/98103926029?pwd=NUsyOVNSSEJkRzhocDI1dk1FVGdCdZ09>
- **Thursday October 15, 2020:** Deadline for submissions by 5:00 pm EST
- **Thursday October 22, 2020:** Response from eCampusOntario to applicants
- **November 2020:** Onboarding, training, preparation and support
- **December 2020:** Mid-term project report due to eCampusOntario
- **January – March 2021:** Students undergo experiential learning
- **April 15, 2021:** Final reports due to eCampusOntario

Please send any questions to [procurement@ecampusontario.ca](mailto:procurement@ecampusontario.ca)

Please submit applications to [procurement@ecampusontario.ca](mailto:procurement@ecampusontario.ca) by **October 15, 2020** at 5:00pm EST