

Open Education (OE) Fellows Call for Participation

Please review the attached document and submit your application in response to the Call for Participation no later than Monday, January, 28, 2019. at 5:00PM ET using the following email address:
[**jobs@ecampusontario.ca**](mailto:jobs@ecampusontario.ca).

Applications should include the following elements combined into a single PDF:

- a. Completed and signed Cover Page: OE Fellows (see Appendix A)
- b. An application cover letter describing your interest, capacity, and goals for becoming an OE Fellow for the 2019-2020 cohort
- c. Your full, updated *Curriculum Vitae* (CV)
- d. A draft proposal for an Open Scholarly Practice project that you will design and complete during the Fellowship (2 pages)
- e. A link to a short (approximately 5-minute) video, audio-based presentation, or other creative communication piece (e.g., blog post, illustration, or infographic) that represents your reflection on the importance of OER in your practice, and the potential for greater use of OER in Ontario. Include a link if video or audio, or artifact(s) if text or visual, as part of your application package
- f. One letter of support from a colleague, department head, or dean recommending you for this role based on your knowledge and skills.

Key Dates for the Application Process:

December 10, 2018	Distribution of Call for Participation
Monday, January 14, 2019 12PM – 1PM ET	Webinar to describe the program in more detail and answer community questions about the role. Link to register: https://bit.ly/2PA9yj6
Monday, January 28 no later than 5:00PM ET	Closing date and time for submissions All submissions must be made by email
Monday, February 4, 2019	Successful applicants notified
Saturday, February 23, 2019	One-day retreat for OE Fellows in Toronto, ON

Please ensure that all documents are submitted in alignment with the above instructions. Detailed application requirements and guidelines are described in the pages below.



See following pages for more detailed information on the OE Fellowship.

1. BACKGROUND

eCampusOntario is committed to raising awareness about the value and use of open educational resources (OER) and building capacity and expertise within member institutions to support a sustainable open education strategy for Ontario. A critical component of this strategy is the Open Education (OE) Fellows program. The program provides six (6) OE Fellows the opportunity to explore applied possibilities for OER to improve teaching practice and build learner-centred, open pedagogic models for others to refine and/or adopt. The fellows will be selected from the following Ontario post-secondary roles:

- University faculty members (including sessional or contract)
- College faculty members (including sessional or contract)
- Post-secondary program support professionals (e.g., librarians, educational developers, or instructional designers)

Specifically, we are seeking college and university OE Fellows with subject matter expertise in the following areas:

- Business programs
- Nursing programs
- Trades and Apprenticeship programs
- Use and creation of Francophone OER
- Open source software and/or open technology solutions
- Open librarianship

Note: In order to be an eligible applicant for this call, you must have part-time or full-time employment status during calendar year 2019 at an eligible eCampusOntario member institution (institutions are listed in [Appendix B](#)). For college or university faculty member applicants, you must be scheduled to teach at least one course during calendar year 2019.

2. PROJECT DESCRIPTION

2.1 Definitions

Open Educational Resource (OER) are freely accessible, openly licensed documents and media that are useful for teaching, learning, and assessment as well as for research purposes.¹ An OER can be freely obtained and retained by anyone at any time.

Open Educational Practices (OEP) are collaborative practices that include the creation, use, and reuse of OER, as well as pedagogical practices employing participatory technologies and social networks for interaction, peer-learning, knowledge creation, and empowerment of learners.²

An **Open Scholarly Practice project** is a small-scale inquiry or systematic exploration of the value of use of OER and open practices in your discipline or field of expertise. The project is meant to be a capstone for the completion of the one-year Fellowship. Projects should have an applied focus with measurable outcomes that may include

¹ BCcampus OpenEd “Open Educational Resource Grants” <https://open.bccampus.ca/call-for-proposals/open-educational-resource-grants/> Accessed May 4, 2017

² Catherine Cronin (2017). [*Openness and Praxis: Exploring the Use of Open Educational Practices in Higher Education*](#). Accessed October 22, 2018

cyclical activities and processes. The draft proposal should highlight your goals for personal, open professional development and how you envision your development impacting students, colleagues, your institution, and/or the wider open community in Ontario.

2.2 Commitments

The approximate time commitment for the OE Fellows is three (3) hours per week over the duration of the Fellowship. Some weeks will be busier than others.

- **Monthly Cohort Meetings.** OE Fellows will participate in a one-hour monthly virtual cohort meeting with eCampusOntario to check-in on commitments and support needs.
- **Professional Development.** OE Fellows will be invited to participate in professional development for open educational practices (OEP) and use of OER related to webinars and workshops collaboratively designed and delivered in partnership with eCampusOntario. There will be a face-to-face retreat in Toronto to kick off the Fellowship. Throughout the fellowship, the eCampusOntario OE Fellows Lead will communicate emerging opportunities for Fellows to contribute to projects in business, nursing, trades and apprenticeship, open source software, and open librarianship.
- **Open Scholarly Practice Project.** OE Fellows will draft a proposal for a project to be completed during the Fellowship. Proposals for this application will be considered drafts and may be adjusted once the program is underway.
- **Blogging and Social Media Presence.** OE Fellows will share their work and experiences as an OE Fellow through various public channels, such as blogs (i.e., the eCampusOntario news and events site), social media (e.g., Twitter, Instagram, or other preferences), and the eCampusOntario monthly newsletter. Fellows should plan to share some element of their fellowship work publicly on a quarterly basis.
- **Webinars and Workshops.** Based on location and scheduling, OE Fellows will be invited to participate in webinars and occasional workshops during the school year to create awareness and provide professional development for use of OER by their peers. Each Fellow will be expected to attend and lead at least one webinar and one in-person workshop.
- **eCampusOntario events.** Attendance at the 2019 Technology-Enabled Showcase and Seminar; and the Open Education Ontario Summit will be mandatory, dates TBD.

2.3 eCampusOntario Support for OE Fellow Activities

eCampusOntario staff with expertise and practice in use of OER and OEP will provide support for the OE Fellows throughout the fellowship. To whatever degree selected Fellows desire, mentorship and feedback will be provided related to research, writing, and presentations about OER in the Ontario context. eCampusOntario will support the OE Fellows Community of Practice recognizing the significant commitments of each Fellow in their campus-based roles.

While there will be no direct compensation for OE Fellows, the following support will be provided. Travel and expenses for face-to-face events include:

- A one-day retreat in Toronto to kick off the new OE Fellows cohort (Saturday, February, 23, 2019)
- The eCampusOntario 2019 Technology-Enabled Seminar and Showcase (TESS) (TBD)
- The eCampusOntario Open Education Ontario (OEO) Summit (TBD)
- At least one in-person workshop on an Ontario campus (between March 2019 – February 2020)
- An Ontario or Canadian academic conference of the Fellows' choosing where they will present on an open education topic and/or their current scholarly practice around open education

2.4 Anticipated Timeline

OE Fellows will commit to a twelve-month time period commencing February 23, 2019 and ending February 29, 2020.

Anticipated Timeline	Description
December 17, 2018 – Jan 28, 2019	OE Fellows Call for Participation is open
January 29 – Feb 3, 2019	Application evaluation
February 6 - 15, 2019	Applicants notified and contracts signed
February 23, 2019	OE Fellows attend a one-day retreat in Toronto
Duration of the Fellowship	OE Fellows present webinars and workshops at various Ontario campuses Open Scholarly Practice project designed and conducted Fellows attend one Ontario education conference
Fall 2019 TBD	Fellows attend the Open Education Ontario Summit and the Technology-Enabled Seminar and Showcase (TESS) event
February 2020	Fellows complete and present/publish their open practice projects and participate in the transition to welcome a new cohort of OE Fellows

3. APPLICATION EVALUATION

Evaluation Process

Following receipt of applications, evaluators will rate each submission using the following general criteria and weighting. Each proposal will be evaluated by a minimum of two independent reviewers. All evaluators will have knowledge of and/or experience with, OER and OEP.

Criteria	Weight
Professional Experience	30%
Knowledge of OER	20%
Open Practice Project proposal	20%
Quality of the creative presentation: video or audio recording, or other creative communication artifact	20%
Quality of Reference	10%
Surprise/Wow Factor	10%
Total	110%

4. APPLICATION SUBMISSION REQUIREMENTS

Applicants need to address the full Call for Participation content requirements. Content must be well-ordered, detailed, and comprehensive. Clarity of language, adherence to suggested structuring, and adequate accessible documentation are essential so that evaluators may conduct a thorough evaluation.

4.1 Application Documentation and Submission

All applications must be submitted electronically to jobs@ecampusontario.ca. Each application should:

- a. Be in machine-readable PDF format: do not scan the document to create the PDF, but "Save As" within Word.
- b. Include:
 - i. [Appendix A \(Cover Page\)](#)
 - ii. **Application** as described on the first page of this Call
 - iii. **Link to a creative communication artifact: a video, audio file, writing example, or visual artifact** as part of the cover page or as part of the overall document

Application Guidelines

The application should contain the following items and have the same order as set out below.

1) Cover Page (see Appendix A)

- Applicant's Name
- Applicant's Institution (must be an eCampusOntario member college or university)
- Category of Application (college or university faculty member or post-secondary support professional)
- Signature indicating that expectations have been reviewed

2) Cover Letter, Including Professional Experience and CV (30%)

Applicant is an experienced post-secondary practitioner and provides examples of successful work in their professional context.

Evidence of relevant post-secondary professional experience

- Describe your role, discipline, teaching experience, and/or support work in post-secondary in Ontario
- Provide examples of excellent teaching practice or excellence in your professional support role

Evidence of capacity to write blog posts or other social media posts

- Describe your level of activity and/or scholarly identity in social media contexts

Evidence of capacity to facilitate webinars and face-to-face events

- Describe your experience and capacity for facilitating workshops or webinars with peers

Evidence of capacity to create an open scholarly practice project

- List relevant scholarly projects and/or published articles that demonstrate your capacity

3) Knowledge of OER (20%)

Applicant has working knowledge of open educational resource (OER) definitions and

effectively articulates the context of use in post-secondary education.

Provide a **description** of your understanding of OER, and your experience using them (if you have used them) as part of your cover letter. Clearly indicate:

- a. how you personally define OER and what you believe is their value in post-secondary contexts;
- b. specific types of OER that you have used in your teaching or learning context;
- c. connections you have made with educators or other learners about the use of OER;
- d. explorations you have conducted in your context related to learning more about OER and their potential use; and
- e. your goals for participation as an OE Fellow.

4) Open Scholarly Practice Project – draft proposal (20%)

Applicant provides a well-designed draft proposal for an open scholarly practice project based on how their discipline or area of expertise relates to open education.

Provide a **description** of a project you would want to undertake as part of your Fellowship that combines your current skills, goals for professional open education development, and describes your anticipated scholarly growth during the Fellowship. **Draft proposals should be no longer than 2 pages, single spaced, including references and examples.**

Reminder: An **Open Scholarly Practice project** is a small-scale inquiry or systematic exploration of the value of use of OER and open practices in your discipline or field of expertise. The project is meant to be a capstone for the completion of the one-year Fellowship. Projects should have an applied focus with measurable outcomes that may include cyclical activities and processes. The draft proposal should highlight your goals for personal, open professional development and how you envision your development impacting students, colleagues, your institution, and/or the wider open community in Ontario.

5) Creative Presentation (20%)

*Applicant has included a visual artifact, written narrative, or link to a high quality audio or video file that demonstrates her or his ability to present and convey information in an engaging way for an audience of peers. **The artifact should not take longer than five minutes to review.***

- The artifact is high quality (with clear audio and video if relevant)
- The artifact is based on a relevant topic to the OE Fellow application
- The applicant is a good designer/writer/presenter, e.g., communicates effectively, using design, audio or video to good effect, expresses confidence, uses language that would be easily understood by a variety of audiences, and states and achieves the goal of the presentation

6) Quality of Support Letter (10%)

One support letter is provided and addresses the applicant's capacity fully engage in the role of OE Fellow

Supporter describes the applicant's strengths related to the work of an OE Fellow including openness to experimentation, research skill, facilitation skill, writing ability, and ability to engage and persuade peers

7) Surprise/Wow Factor (10%)

Applicant demonstrates some element of creativity and capacity beyond the application guidelines related to being an excellent OE Fellow

APPENDIX A – Cover Page: OE Fellows

To be completed and signed by the applicant and submitted with application

Applicant Name	
Applicant Institution	
Category of Application	<input type="checkbox"/> Post-secondary Support Professional <input type="checkbox"/> College Instructor or Faculty Member <input type="checkbox"/> University Instructor or Faculty Member <input type="checkbox"/> Other (specify)

Note: In order to be an eligible applicant for this call, you must have part-time or full-time employment status during calendar year 2019 at an eligible eCampusOntario member institution (institutions are listed in Appendix B). For college or university faculty member applicants, you must be scheduled to teach at least one course during calendar year 2019.

My signature below indicates the following related to this application:

- ☐ I agree that I am available for the twelve-month term of the Fellowship to fully participate in the activities and events listed in the Call. I understand that activities and events will be collaboratively discussed and decided among Fellows and eCampusOntario.
- ☐ I understand that participation with eCampusOntario as an OE Fellow is an unpaid role, and that in-person travel expenses related to workshops and conferences will be compensated by eCampusOntario in accordance with the eCampusOntario travel policy.
- ☐ I understand that my written and recorded participation with eCampusOntario will result in media and output that will be licensed and publicly shared using a Creative Commons license.
- ☐ I agree to inform eCampusOntario in writing of any unforeseen circumstances or conditions that would prevent my full participation during the year as soon as I become aware of barriers or concerns.
- ☐ I agree to abide by my institutional code of conduct while working as an OE Fellow.

Date: _____

APPENDIX B – Eligible eCampusOntario Member Institutions

Algoma University
Brock University
Carleton University
Lakehead University
Laurentian
University
McMaster
University Nipissing
University OCAD
University Queen's
University Ryerson
University Trent
University
University of
Guelph
University of Ontario Institute of
Technology University of Ottawa
University of Toronto
University of Waterloo
University of Windsor
Western University
Wilfrid Laurier
University York
University

Algonquin College
Collège Boréal
Cambrian College
Canadore College
Centennial College
Conestoga College
Confederation
College Durham
College Fanshawe
College George
Brown College
Georgian College
Humber College
La Cité
collégiale
Lambton
College Loyalist
College
Mohawk
College Niagara
College
Northern
College Sault
College Seneca
College
Sheridan
College
S.S. Fleming College
St. Clair College
St. Lawrence College