

**Ontario Online Learning Consortium /
Consortium Ontarien pour l'apprentissage en ligne
(the "Corporation")**

(DRAFT, for approval at the next All Members Meeting)

MINUTES of a special general meeting of the members of the Corporation held by means of teleconference on the 30th day of November, 2016, at the hour of 1:30 pm (EST).

J. Morris (co-chair of the Board of Directors) called the meeting to order at 1:31 pm.

1. Welcome and Call to Order

The chair conducted a roll call of attendance by sector to ensure that the double majority of 51% participation of both sectors was in place in order to achieve quorum.

Colleges:

1. Algonquin College, represented by Patrick Devey, Cheryl Jensen and Claude Brule
2. College Boreal, represented by Danielle Talbot-Lariviere
3. Cambrian College, represented by Jean Brown
4. Conestoga College, represented by Sandra Schelling and Kathleen Geelen-Cervi
5. Confederation College, represented by Don Duclos
6. Durham College, represented by Rebecca Milburn
7. Fanshawe College, represented by David Belford
8. George Brown College, represented Lori Nave
9. Georgian College, represented by Marianne Fifield
10. Humber College, represented by Eileen De Courcy
11. La Cité collégiale, represented by Suzanne Gibault
12. Lambton College, represented by Judy Morris
13. Loyalist College, represented by Christine Eddy and Ann Marie Vaughan
14. Mohawk College, represented by Alison Horton
15. Niagara College, represented by Mary Wilson
16. Northern College, represented by Audrey Penner
17. Sault College, represented by Lori Crossen
18. St. Clair College, represented by Karen Gill Gore
19. St. Lawrence College, represented by Andre Leger
20. Seneca College, represented by Susan Savoie

Universities:

1. Algoma University, represented by David Marasco
2. Carleton University, represented by Patrick Lyons

3. University of Guelph, represented by Michelle Fach
4. Lakehead University, represented by Leslie Malcolm
5. Laurentian University, represented by Bettina Brockerhoff-Macdonald
6. OCAD University, represented by Carol Roderick
7. University of Ottawa, represented by Aline Germain-Rutherford
8. Queen's University, represented by Jill Scott
9. Ryerson University, represented by Wendy Freeman
10. University of Ontario Institute of Technology, represented by Robert Bailey
11. University of Toronto, represented by Susan McCahan
12. University of Waterloo, represented by Mario Coniglio and Cathy Newell Kelly
13. Western University, represented by John Doerkensen and Gavan Watson
14. Wilfrid Laurier University, represented by Joseph Beer, Kathryn Carter and Mary Scott
15. University of Windsor, represented by Nick Baker
16. York University, represented by Rhonda Lenton and William Gage

Regrets:

1. Canadore College
2. Centennial College
3. Fleming College
4. Sheridan College
5. Brock University
6. McMaster University
7. Nipissing University
8. Royal Military College
9. Trent University

Also Participating:

Board of Directors:

Franco Vaccarino, University of Guelph, co-chair
Bill Summers, Colleges Ontario
Peter Gooch, Council of Ontario Universities
Michel Singh, La Cité collégiale
Alison Flynn, University of Ottawa
Matthieu Brennan, Contact North
David Porter, CEO, eCampusOntario
Lena Patterson, Operations Director, eCampusOntario

Quorum

It was confirmed that a double majority of membership delegates was in attendance and therefore quorum was achieved.

2. Confirmation of Agenda

The agenda was confirmed as presented.
MOVED: R. Bailey, UOIT
SECONDED: P. Lyons, Carleton University
CARRIED: J. Morris, Chair

3. Approval of Minutes of November 25, 2015

The minutes of November 25, 2015 were approved as presented.

MOVED: A. Penner, Northern College
SECONDED: N. Baker, University of Windsor
CARRIED: J. Morris, Chair

It was noted that at the last AGM on Nov 25, 2015, a concern was raised regarding the frequency of communication with members. D. Porter reported that eCampusOntario had just hired a Marketing and Communications Manager and that the frequency of newsletters and other communication efforts will increase over the next year as the organization builds up capacity. It was reported that planning efforts for the next Showcase Event were underway for January.

Members were also informed that planning was underway to make the next AGM in Fall of 2017 a face to face event for members to attend in Toronto.

4. For Information – Update on eCampusOntario and OOLC Board of Directors

Members were provided with an information package in advance, which included an operations update on leadership and staff as well as a list of the current slate of Directors.

5. Members' Resolutions

a. Election of Directors

Be it resolved that:

“The Board of Directors, with the recommendation of the Nominations Committee, be authorized to fill any vacancies on the Board that should arise between now and the next Annual General Meeting of the Members.”

MOVED: L. Rancourt, Humber College
SECONDED: A. Germain-Rutherford, University of Ottawa
CARRIED: J. Morris, Chair

b. Appointment of Auditor

Be it resolved that:

“The Board of Directors, with the recommendation of the Finance and Audit Committee, be authorized to appoint an auditor for the 2016-17 fiscal year cycle.”

MOVED: S. Savoie, Seneca College
SECONDED: N. Baker, University of Windsor
CARRIED: J. Morris, Chair

c. Confirmation of decisions

Be it resolved that:

“The Members confirm the decisions of the Board of Directors since the last Annual General Meeting of Nov 25, 2015.”

MOVED: D. Marasco, Algoma University
SECONDED: A. Penner, Northern College
CARRIED: J. Morris, Chair

6. Other Business:

The floor was opened to member questions and comments. Members asked about opportunities for eCampusOntario to communicate early results of the proposal adjudication processes, specifically in regards to proposals that did not move on to the second stage of review. It was noted that all proposals, regardless of stage of review, are eligible for funding and that the funding line can shift for a variety of reasons. As a result, communication of early results is not recommended. In the future, proposal evaluation processes will be adjusted to allow for faster communication processes wherever possible.

Members also asked if data regarding proposal statistics could be shared more widely among member institutions. eCampusOntario agreed that this data would be made publicly available to members as soon as possible.

On a motion made by J. Morris the meeting was adjourned at 2:05 pm.

Respectfully submitted,



Judith Morris, Co-Chair, OOLC Board of Directors



Franco Vaccarino, Co-Chair, OOLC Board of Directors