

**Ontario Online Learning Consortium /
Consortium Ontarien pour l'apprentissage en ligne
(the "Corporation")**

MINUTES of a special general meeting of the members of the Corporation held by means to teleconference on the 25th day of November, 2015, at the hour of 10:30 am (EST).

J. Lightstone (co-chair of the Board of Directors) called the meeting to order at 10:33am.

1. Welcome and Call to Order

The chair conducted a roll call of attendance by sector to ensure that the double majority of 51% participation of both sectors was in place in order to achieve quorum.

Colleges:

1. Algonquin College, represented by Cheryl Jensen
2. College Boreal, represented by Danielle Talbot-Lariviere
3. Canadore College, represented by Marguerite Donohue
4. Conestoga College, represented by Sandra Schelling
5. Confederation College, represented by Jim Madder and Gail Murdock
6. Durham College, represented by Mary Blanchard
7. Fanshawe College, represented by David Belford
8. Fleming College, represented by Laurel Schollen
9. Georgian College, represented by Shona Welsh
10. Humber College, represented by Laurie Rancourt
11. Lambton College, represented by Donna Church
12. Loyalist College, represented by Jim Whiteway
13. Mohawk College, represented by Alison Horton
14. Northern College, represented by Audrey Penner
15. Sault College, represented by Rita Taraborrelli and Tania Hazlett
16. St. Lawrence College, represented by Lorraine Carter
17. Seneca College, represented by Susan Savoie

Universities:

1. Algoma University, represented by David Marasco
2. Brock University, represented by Anna Lanthrop
3. Carleton University, represented by Joy Mighty and Patrick Lyons
4. University of Guelph, represented by Michelle Fach
5. Lakehead University, represented by Gwen Wojda
6. Laurentian University, represented by Bettina Brockerhoff-Macdonald
7. McMaster University, represented by Arshad Ahmad
8. OCAD University, represented by Carol Roderick

9. University of Ottawa, represented by Yves Herry
10. Queen's University, represented by Jill Scott
11. Royal Military College, represented by Pierre Roberge and Grazia Scoppio
12. Ryerson University, represented by Nancy Walton
13. Trent University, represented by Elaine Scharfe
14. University of Toronto, represented by Susan McCahan
15. University of Waterloo, represented by Mario Coniglio and Aldo Caputo
16. Western University, represented by John Doerksen and Gavan Watson
17. Wilfrid Laurier University, represented by Sandy Hughes
18. University of Windsor, represented by Alan Wright
19. York University, represented by William Gage and Bob Gagne

Regrets:

1. Cambrian College, represented by Sherril McCall
2. Centennial College, represented by Kristi Harrison
3. La Cité collégiale, represented by Suzanne Gibault
4. George Brown College, represented by Robert Luke
5. Niagara College, represented by Mary Wilson
6. Sheridan College, represented by Has Malik
7. St. Clair College, represented by Ron Seguin
8. Nipissing University, represented by Harley D'Entremont
9. University of Ontario Institute of Technology, represented by Robert Bailey

Also Participating:

Board of Directors:

Judith Morris, Lambton College
Linda Rees, Executive Director, eCampusOntario
Cathy Newell Kelly, Executive Director, eCampusOntario
Bill Summers, Colleges Ontario
Alison Flynn, University of Ottawa
Michel Singh, La Cité collégiale
Nick Baker, University of Windsor

Quorum

It was confirmed that a double majority of membership delegates was in attendance and therefore quorum was achieved.

2. Confirmation of Agenda

The agenda was confirmed as presented.
MOVED: Mary Donohue, Canadore College
SECONDED: L. Rancourt, Humber College
CARRIED: J. Lightstone, Chair

3. Approval of Minutes of November 28, 2014

The minutes of November 28, 2014 were approved as presented.

MOVED: A. Penner, Northern College

SECONDED: M. Fach, University of Guelph

CARRIED: J. Lightstone, Chair

4. For Information – Update on eCampusOntario and OOLC Board of Directors

Members were provided with an update package in advance, which included information regarding eCampusOntario operations and the current state of the Board of Directors. Members were invited to ask questions of the two Executive Directors present. Members asked that eCampusOntario make a concerted effort to improve and increase communications with members.

5. Members' Resolutions

a. Appointment of Auditor

Be it resolved:

"Following approval by the Board of Directors, the Finance and Audit Committee of the Board be authorized to appoint Grant Thornton as auditor."

MOVED: M. Fach, University of Guelph

SECONDED: S. Savoie, Seneca College

CARRIED: J. Lightstone, Chair

b. Confirmation of Decisions of the Board

Be it resolved:

"To confirm all of the decisions of the Board since the last Annual General Meeting."

MOVED: C. Jensen, Algonquin College

SECONDED: A. Penner, Northern College

CARRIED: J. Lightstone, Chair

c. Authorization to Fill Board Vacancies

Be it resolved:

"To authorize the Board to fill any vacancies on the Board that should arise between now and the next Annual General Meeting."

MOVED: W. Gage, York University

SECONDED: J. Doerksen, Western University

CARRIED: J. Lightstone, Chair

6. Other Business:

J. Morris, co-chair of the Board of Directors, asked the Executive Directors to provide an update on the meeting with eCampus Alberta, BCcampus and eCampus Manitoba. L. Rees described the learning opportunities that are available through connections with these consortia. J. Morris observed that a 45 institution consortium has the opportunity to make a significant impact and drive important initiatives forward.

On a motion made by J. Lightstone the meeting was adjourned at 10:51 am.

MOVED: J. Doerkson, Western

SECONDED: M. Fach, Guelph

CARRIED: J. Lightstone, Chair

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Judith Morris', written over a horizontal line.

Judith Morris, Co-Chair, OOLC Board of Directors